

 **Primary/Elementary**

 **Six Guiding Principles©**

 **Certificate Guide**

Developed by Hale Associates



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# **Primary/Elementary Six Guiding Principles© Certificate Guide**

**This guide includes:**

* Instructions
* Suggested timeframe for each principle
* Rubrics for each of the six principles
* Recommendations for scoring students’ work
* A reference to the printable certificate PP resource (See *Six Guiding* *Principles PP* in “Six Guiding Principles Digital Badge/Certificate Guides” folder in Teacher Toolkit)
* Downloadable sticker graphics label for each principle (page 6 of this guide)

## **Instructions**

1. At the beginning of the school year:
	1. Explain what students must do to earn a certificate for every principle
	2. Explain that the *Red Tail Spirit Award* will be awarded to students for earning all six certificates throughout the year (provided in “Six Guiding Principles Digital Badge/Certificate Guides” folder in Teacher Toolkit).
2. Explain the rubric:
	1. Modify and add factors to any of the rubrics to make it more relevant to your class.
	2. Adjust the scoring if you add or eliminate a factor.
3. Explain when and how students will work on the principles throughout the school year. You may adjust the calendar to better meet your students’ needs.
4. Model the six principles in your own behavior.
	1. Create a plan for the class and each student
	2. Tell students you have high expectations of them and yourself.
	3. Demonstrate belief in yourself.
	4. Talk about how you have used your brain when faced with goals and adversity.
	5. Never quit.
	6. Expect you and the class to be successful.

Suggested timeframe for focusing on each principle

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Principle | J | A | S | O | N | D | J | F | M | A | M |
| Be Ready to Go |  |  |  |  |  |  |  |  |  |  |  |
| Aim High |  |  |  |  |  |  |  |  |  |  |  |
| Believe in Yourself |  |  |  |  |  |  |  |  |  |  |  |
| Use your Brain |  |  |  |  |  |  |  |  |  |  |  |
| Never Quit |  |  |  |  |  |  |  |  |  |  |  |
| Expect to Win |  |  |  |  |  |  |  |  |  |  |  |  |

## **The Rubric and Scoring Suggestions**

## The rubric and scoring suggestions are on pages 3-5.

**Certificates Rubric**

Student’s name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Teacher’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade\_\_\_\_\_\_\_\_\_\_\_

| **Principle** | **Rubric** | **Score** |
| --- | --- | --- |
| **Be Ready to Go** | **4 pts** | **2 pts** | **0 pts** |  |
| Time 6 to 8 weeksMaximum points are 32. To earn this badge the student must have * No 0s and at
* Least 24 points
 | Sets learning goals with teacher and works to accomplish the goals | Sets learning goals with teachers but does not work to accomplish the goals | Does not set goals with teachers and does not work to accomplish them |  |
| Listens to teachers  | Sometimes listens to teachers | Does not listen to teachers |  |
| Always follows directions | Sometimes follows directions  | Never follows directions |  |
| Always completes work | Sometimes completes work | Never completes work |  |
| Works well with classmates | Works well with some classmates or sometimes | Does not work well with classmates |  |
| Takes opportunities to help others | Sometimes takes opportunities to help others | Does not take opportunities to help others |  |
| Comes to class every day with all the materials needed for classwork (if applicable) | Comes to class every day with most of the materials needed for classwork. | Does not come to class with any of the materials needed for classwork |  |
| All homework is completed (if applicable) | Some homework is completed | No homework is completed |  |
| **Total Points** |  |  |  |  |
| **Aim High** | **4 points** | **2 points** | **0 points** |  |
| Time 6 to 8 weeksMaximum points are 16. To earn this badge, student must have * no 0s and at
* Least 12 points
 | Goal(s) is aspirational | Some are aspirational | Goal(s) lack aspiration |  |
| Tries to do personal best every day | Sometimes tries to do personal best | Does not try to do personal best every day |  |
| Always tries to do better  | Tries to do better | Never tries to do better  |  |
| Takes responsibility for work and behavior | Sometimes takes responsibility for work and behavior | Never takes responsibility for work and behavior  |  |
| **Total Points** |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Principle** | **Rubric** | **Score** |
| **Believe in Yourself** | **4 points** | **2 points** | **0 points** |  |
| Time 6 to 8 weeksMaximum points are 12. To earn this badge student must have:* No 0s and at
* Least 9 points
 | Always tries to do work well | Sometimes tries to do work well | Never tries to do work well |  |
| Is never afraid to try new or difficult learning | Is sometimes afraid to try new or difficult learning | Avoids or rejects new or difficult learning |  |
| Always volunteers for tasks | Sometimes volunteers for tasks | Never volunteers for tasks |  |
| **Total Points** |  |  |  |  |
| **Use Your Brain** | **4 points** | **2 points** | **0 points** |  |
| Time 6 to 8 weeksMaximum points are 24. To earn this badge student must have:* No 0s and at
* Least 18 points
 | Can explain work and/or behavior  | Tries to explain work and behavior | Assumes and cannot explain work and/or behavior |  |
| Can always explain why a task cannot be done | Can sometimes explain why a task cannot be done | Can never explain why a task cannot be done |  |
| Possesses and uses basic skills to accomplish tasks | Possesses and sometimes uses basic skills to accomplish tasks  | Possesses but does not use basic skills to accomplish tasks |  |
| Always tries to solve problems  | Sometimes tries to solve problems | Never tries to solve problems |  |
| Uses past learning in learning new things  |  | Does not use past learning in learning new things  |  |
| Always thinks before acting  | Sometimes thinks before acting | Acts without thinking |  |
| **Total Points** |  |  |  |  |
| **Never Quit** | **4 points** | **2 points** | **0 points** |  |
| Time 6 to 8 weeksMaximum points are 12. To earn this badge student must have:* No 0s and at
* Least 9 points
 | Always completes work on time | Sometimes completes work on time | Never completes work on time |  |
| Always works toward finishing tasks | Sometimes works toward finishing tasks | Never works toward finishing tasks |  |
| Always thinks through problems and always tries to solve them  | Sometimes thinks through problems and sometimes tries to solve them | Never thinks through problems and never tries to solve them |  |
| **Total Points** |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Principle** | **Rubric** | **Score** |
| **Expect to Win** | **4 points** | **2 points** | **0 points** |  |
| Time 6 to 8 weeksMaximum points are 12. To earn this badge student must have:* No 0s and at
* Least 9 points
 | Always wants to do well in class | Sometimes want to do well in class |  Never wants to do well in class |  |
| Always wants to learn  | Sometimes wants to learn | Does not want to learn  |  |
| Always has a “can do” attitude  | Sometimes has a “can do” attitude | Never has a “can do” attitude |  |
| **Total Points** |  |  |  |  |
|  |  |  |  |  |
| **TOTAL CERTIFICATES EARNED FOR YEAR** |  |  |  |  |

**NOTE**: Students earning all Six Guiding Principles certificates throughout the year receive the *Red Tail Spirit Award c*ertificate that is provided in the “Six Guiding Principles Digital Badge/Certificate Guides” folder in the Teacher Toolkit.

**Graphics for Stickers**

These can be printed on sticker paper.



 